

1. **Financial Assistance Small Grants Scheme 070717** (Pages 2 - 8)

CABINET MEMBERS DELEGATED DECISION

Open		Would any decisions proposed :		
Any especially affected Wards Downham Market, Terrington St Clement, Ingoldisthorpe	Mandatory/	Be entirely within Cabinet's powers to decide		YES/NO
	Discretionary /	Need to be recommendations to Council		YES/NO
	Operational	Is it a Key Decision		YES/NO
Lead Member: E-mail: clr.elizabeth.nockolds@west-norfolk.gov.uk		Other Cabinet Members consulted: None		
		Other Members consulted: Cllr Kathy Mellish, Cllr Geoff Wareham, Cllr Jacqueline Westrop, Cllr Paul Kunes, Cllr Sheila Young, Cllr Avril Wright, Cllr Ian Devereux, Cllr Donald Tyler		
Lead Officer: Lorraine Gore E-mail: Lorraine.gore@west-norfolk.gov.uk Direct Dial (01553 616432)		Other Officers consulted: Sarah Dennis		
Financial Implications YES/NO	Policy/Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO If YES: Pre-screening/-Full Assessment	Risk Management Implications YES/NO
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)				
Date meeting advertised: 7 th July 2017		Date of meeting decision to be taken: 14 th July 2017		
Deadline for Call-In: 21 st July 2017				

Financial Assistance Small Grants Scheme

Summary

This report details the decisions made in relation to the first round of capital and revenue grant awards for 2017-18.

Recommendation

To approve the decisions set out below.

Reason for Decision

Determination of applications under the Small Grants Scheme.

A grants panel meeting was held on 30th June to assess applications for capital and revenue grants which fall within the Culture, Heritage and Health Portfolio. This report details the recommendations made at this meeting by the Portfolio Holder.

The recommendations featured in this report are subject to the 'call in' procedure. When the grant decision becomes official the applicants will be

notified in writing by the Norfolk Community Foundation on behalf of the Borough Council. All terms and conditions of the grants will be stated in the official offer letter.

Revenue applications:

Small Grants Scheme – Revenue grants

Applicant	Summary of request	Decision
Downham Market Arts	To support a programme of professionally-organised creative events for Downham Market between July 2017 and April 2018.	£1,500.00
King's Lynn Film Festival	To involve a group of local young people to create a hands on audio-visual film production group, accompanied by an official launch event at the end of the project.	£1,500.00
King's Lynn FoodBank	To run a FISH holiday club once a week during each school holiday in locations across King's Lynn.	£1,500.00
The Garage Trust Ltd	To use physical movement, drama and dance to increase the well being of adults with low level mental health problems.	£1,500.00
TOTAL AWARDED		£6,000.00

Applications declined/ deferred:

Applicant	Summary of request	Decision
King's Lynn Aeromodelling Club Ltd.	To fund the expenses of having to relocate to a new flying field.	Declined due to sustainability concerns about the group; a project to encourage new members may be considered.
Terrington Community Fund	To hire two marquees for the fourth Autumn Extravaganza.	Declined as the panel judged a community fair to be outside the remit of the fund.
The Purfleet Trust	To run a winter night shelter on Friday and Saturday nights between October and March 2017/18.	Declined as the charity is supported by other Borough funds.

Revenue applications:

Awards over £5,000: None

Small Grants Scheme – Capital grants

Awards under £5,000: None

Applications declined/ deferred:

None

Capital applications:

Awards over £5,000:

Ingoldisthorpe Village Hall Committee

Funds are requested towards the cost of improving access to the hall, by adding accessibility ramps and railings to three entrances to the building and adding a cellular grid matting surface under the shingle in the car park so that those with wheelchairs / pushchairs can more easily cross it.

The hall appears well used by the community, current activities include exercise classes, carpet bowls, crafts, coffee mornings, WI meetings, children's parties and charity events as well as providing the green for the Coach & Horses bowling club. The group has been undertaking a programme of improvements, which to date have included a new heating system and redecoration.

Individuals in the village have complained about hall access in person to Village Hall Committee members and on the Village Facebook page. Some members of the WI have felt unable to attend meetings due to the access issues, and parents with prams cannot push them through the loose shingle to reach the entrances.

The works will cost £26,910 in total.

Decision: To award £8,970.00 to be released when the project has secured the overall required funding and is in a position to proceed.

Policy Implications

None.

Financial Implications

The total Financial Assistance budget is as follows:

2017/18 – Revenue Fund	£
Budget 2017/18 – Funds Available	14,200
Commitments	
This report	6,000
Balance of Funds Available 2017/18	£8,200

2017/18 – Capital Fund	£
Budget	50,000
Grant offer returned from Lynn Ladies	1,527
Total Funds Available	51,527
Commitments	
This report	8,970
Balance of Funds Available 2017/18	£42,557

There is sufficient budget provision to cover both revenue and capital recommendations in this report.

Personnel Implications

None.

Statutory Considerations

None.

Equality Impact Assessment (EIA)

None.

Risk Management Implications

None.

Declarations of Interest / Dispensations Granted

None.

Background Papers

Original application forms.

Signed:.....

Cabinet Member for:.....

Date:.....

Pre-Screening Equality Impact Assessment

Borough Council of
King's Lynn & West Norfolk



Name of policy/service/function	Financial Assistance – Small Grants Scheme				
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	A small budget is available for local community and voluntary groups to apply for funding, under the guidance of set criteria, to improve community facilities. The Scheme is administered by Norfolk Community Foundation, with grant award decisions made by Borough Council Officers and Members. It is not a statutory function.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			X	
	Disability			X	
	Gender			X	
	Gender Re-assignment			X	
	Marriage/civil partnership			X	
	Pregnancy & maternity			X	
	Race			X	
	Religion or belief			X	
	Sexual orientation			X	
	Other (eg low income)			X	
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	No- any constituted group can apply for funding. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.			
3. Could this policy/service be perceived as impacting on communities differently?	Yes-/ No	Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.			
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes-/ No	Some projects will do this through their activities, but this is not a specific requirement of the Scheme.			
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?</p> <p>If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes-/ No	Actions:			
		Actions agreed by EWG member:			
Assessment completed by: Name SARAH DENNIS					
Job title: PARTNERSHIPS & FUNDING OFFICER	7	Date: 5th July 2017			

Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.